

## REDESIGN PAID WORK EXPERIENCE – Application Form

The deadline for this application is **FRIDAY 22 MARCH 2019 at 5pm**. Applications received after this date will not be accepted.

Please complete and return this form to:

**Email:** [projects@allchangearts.org](mailto:projects@allchangearts.org) Please put - **REDESIGN Application** – in the subject line.

**Post:** REDESIGN Application, All Change, 27 Dingley Place, London EC1V 8BR

1. Please indicate which role you are applying for by ticking the appropriate box. Please note you can apply for more than one role, but please complete a separate application form for each role.

	Role description:	Tick Box
Role 1	Project Assistant at Otophin Digital	
Role 2	Technical Assistant at WAAT.EU	
Role 3	Creative Content Developer at 64 Million Artists	

### 2. Personal Details

First name	
Family name	
Address	
Postcode	
Email	
Contact telephone number	
Date of Birth	
National Insurance Number	

### 2. Work Experience

Please tell us about any experience you've had doing paid work, work experience or voluntary work.

Employer's Name and Address	Start and end date of work	Please describe your role in this employment.

### 3. Education, Training and Qualifications

Starting with the most recent please list any qualifications you have. If you have studied something but not taken the exam or received the qualification, please include that below.

Name of School, University or College	Qualification (if received)	Date taken / to be taken	Grade achieved (if applicable)

Please detail any other training or qualifications you have received, for example First Aid courses or Youth/ Sports Leadership.

Name of Course or Qualification	Date of course or date taken	Grade Achieved (if applicable)

#### 4. Further information on Knowledge, Skills, abilities and experience.

Using the job description as a guide, please tell us about the knowledge, skills, abilities and experience that make you suited to the role. We are interested to hear about any examples of

- where you have taken part in positive activities such as sports, arts, technology or youth provision
- where you have been involved in your community
- where you have achieved something by working as part of a team
- where you have had to manage your time to meet deadlines
- where you have interacted positively with adults other than at school, for example at a club, at church or through work experience

Please continue on an extra sheet if necessary.

A large empty rectangular box with a thin black border, intended for the applicant to provide further information on their knowledge, skills, abilities, and experience. The box is currently blank.

## 5. References

Please give us the contact details of two referees who are able to comment on either your work experience or skills and abilities. A suitable referee may be someone like a teacher, employer, careers advisor or youth worker.

Referee 1	
Name	
Address	
Email	
Telephone Number	
Relationship to you	

Referee 2	
Name	
Address	
Email	
Telephone Number	
Relationship to you	

Are you happy for us to contact your referees before making you a job offer? Yes / No

## 6. Criminal Records Disclosure

As you will be working with potentially vulnerable people, if recruited and according to current legislation, you will need to complete an application to the Disclosure and Barring Service to enable a check to be conducted.

Please can you also give details below of any criminal convictions not spent under the terms of the Rehabilitation of Offenders Act (1974).

Conviction(s)	Date(s)

## 7. Declaration

**I declare that to the best of my knowledge the information in this application form is complete and accurate. I understand that any false or misleading information given in this application may lead to me being dismissed.**

Signed

Date

If returning this application by email you will be asked to sign a copy prior to any interview.

Please ensure that any additional pages are clearly marked with your name and the question number the information relates to.